



# Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,  
Otley & Yeadon

**Meeting to be held in Airedale Room Yeadon Town Hall, High Street, Yeadon, Leeds, LS19 7PP**  
Monday, 25th September, 2017 at 1.30 pm

**Councillors:**

B Anderson  
C Anderson  
B Flynn

Adel and Wharfedale;  
Adel and Wharfedale;  
Adel and Wharfedale;

G Latty  
P Latty  
P Wadsworth

Guiseley and Rawdon;  
Guiseley and Rawdon;  
Guiseley and Rawdon;


B Cleasby  
D Collins  
C Townsley

Horsforth;  
Horsforth;  
Horsforth;

C Campbell  
R Downes  
S Lay

Otley and Yeadon;  
Otley and Yeadon;  
Otley and Yeadon;





**Agenda compiled by:** Debbie Oldham  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
West North West Area Leader: Baksho Uppal: Tel: 0113 3367858  
**Facebook:** [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

*Images on cover from left to right:*

*Adel & Wharfedale - Golden Acre Park*

*Guiselley & Rawdon - Guiseley Clock; Aireborough One Stop Centre*

*Horsforth – Town Street and Olympic letter box*

*Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES</b></p> <p>To approve as a correct record the minutes of the meeting held on 19<sup>th</sup> June 2017.</p>	1 - 6
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p><b>FINANCE UPDATE REPORT</b></p> <p>To consider the report of the West North West Area Leader this report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18, and the current position of the Small Grants and Skips pot, and the small grants and skips which have been approved since the last meeting.</p> <p>This report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.</p> <p>(Report attached)</p>	7 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p><b>COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To receive the report of the West North West Area Leader the report updates the Community Committee on the work of the sub groups of the Committee: Environment &amp; Community Safety; Employment, Learning and the Local Economy; Children’s Services and Family Health; Adult Social Care, Health &amp; Well-being; Highways &amp; Transportation and Policy.</p> <p>The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.</p> <p>(Report attached)</p>	17 - 22
10			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note that the next meeting of the Outer North West Community Committee will be on Monday 27<sup>th</sup> November 2017, 1:30pm, at Yeadon Town Hall.</p> <p><b>VENUE DETAILS AND MAP</b></p> <p><b>THIRD PARTY RECORDING PROTOCOL</b>  Third Party Recording  Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.  Use of Recordings by Third Parties – code of practice  a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.  b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	23 - 24

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## OUTER NORTH WEST COMMUNITY COMMITTEE

**MONDAY, 19TH JUNE, 2017**

**PRESENT:** Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,  
D Collins, R Downes, B Flynn, S Lay and  
C Townsley

### **CHAIRS COMMENT**

The Chair welcomed all to the first Outer North West Community Committee meeting of the municipal year.

He thanked all those who had voted for him to be Chair.

The Chair also welcomed Lucy Dodd a year 11 student from Woodhouse Grove School who was shadowing Cllr. B Anderson as part of her work experience.

#### **1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents.

#### **2 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no exempt items.

#### **3 LATE ITEMS**

There were no late items.

#### **4 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'**

There were no declarations of disclosable pecuniary and other interests.

#### **5 Apologies For Absence**

Apologies for absence were received from Councillors G Latty, P Latty, B Cleasby, and C Campbell.

#### **6 Open Forum**

On this occasion there were no members of the public at the meeting.

## **7 Minutes**

The minutes of the meeting held on 6<sup>th</sup> March 2017 were approved as a correct record.

## **8 Finance Update Report**

The report of the West North West Leader provided the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18, and the current position of the Small Grants and Skips pot and the small grants and skips which had been approved since the meeting.

Members noted that paragraphs 4-6 provided information on the process when applying for well-being funding and also the eligibility criteria.

Members were advised of the new revenue Wellbeing allocation for the Outer North West Community Committee of £97,660 for the financial year 2017/18.

It was noted that after deducting any existing commitments and taking account of the 2016/17 carry forward position, the Community Committee had £135,835 of funding available to spend.

Members were disappointed that a full application had not been received from Leeds Watch in respect of CCTV for Horsforth. It was agreed that the decision on the 2016/17 CCTV charges for Horsforth be taken by delegated decision and that the 2017/18 CCTV changes would come to the September committee.

Members were informed that 15 projects totalling £44,148 had been approved by delegated decision for Youth Activity Fund and that £1,723 still remains available to spend.

Members were advised of a new Capital tranche allocation for the Outer North West Community Committee of £14,800 for the financial year 2017/18.

Members noted the finance monitoring at Appendix 2 of the submitted report.

Members of the Outer West Community Committee requested that it be noted that they were unhappy with the cuts to the Wellbeing budget which has resulted in some applications being refused and cuts in the amount of funding given to others. Concerns were raised at the delays in some Council departments supplying the relevant information which caused delays in spending of Wellbeing funds.

Members requested that the Chair contact them prior to the Chairs Forum in order that they can provide updates on the position of projects in their wards.

Members also discussed changes to the deprivation index for the future allocation of funding for Community Committees.



Members raised concerns in relation to the amount of information requested on a Small Grants monitoring and also the number of policy's requested when small organisations apply for funding.

The Communities Team explained that the form had to have the questions to show accountability for the spending of public funds however offered to look into the concerns of the Committee.

**RESOLVED** - The Outer West Community Committee:

- To note the current budget position for the Wellbeing Fund for 2017/18
- To note the Finance Monitoring Report attached at appendix 2 of the submitted report.
- To consider the new Wellbeing large grant applications detailed at points 13-19 of the submitted report with the following applications approved:

Delivery Organisation	Project	Amount	Approved
Communities Team on behalf of the Community Committee	Small Grants and Skips Pot	A&W -£7,000 G&R -£3,000 O&Y -£3,000 Horsforth (none)	Approved Approved Approved Approved
Leeds Lights	Guiseley & Rawdon Christmas Lights	£4,320	Approved
Leeds Lights	Yeadon Festive Lights	£6,350	Approved
Site based gardener	Site based gardener	G&R - £7,019 Horsforth- £5,347	Approved Approved
CCTV Otley & Yeadon	CCTV Otley & Yeadon	£14,305 (2017/18)	Approved
Bramhope Pre-School Community Group	Sporty Tots Pre School Activity Group	£1,631	Approved
Cookridge Methodist Church	Cookridge Methodist Church Toilet Refurbishment	£3,000	Approved

- To note the Small Grants and skips remaining budget and those small grants and skips that have been approved since the last meeting
- To note the current budget position for the Youth Activity Fund detailed at points 23 and 26 of the submitted report and the Youth Activity Fund projects that have been approved since the last meeting
- To note the current budget position for the Capital Wellbeing Fund for 2017/18
- To review the minimum conditions as set out in paragraph 35 of the submitted report, to consider whether any amendments are required, and approve such conditions for operation in 2017/18. These

conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of administration or Wellbeing and Youth Activity budgets.

Councillors Flynn and Downes joined the meeting during this item.

## **9 Community Committee Update Report**

The report of the West North West Leader updated the Community Committee on the work of the sub groups, community forums and partnership working.

The Community Committee were provided with a brief update of the Environment and Community Safety sub group from the Chair Cllr B Anderson.

Cllr. Anderson informed the Members that information provided by the Neighbourhood Policing Team on crime figures for the area had shown an increase. He explained that this was due to the way that the figures are now recorded and the fact that the area has a low crime rate so in relative terms it appears that there has been an increase.

Cllr. Anderson said that there had been a request for more police in the area as it had been noted that the PCSO's were less visible.

Members were informed that Parks Watch is now part of Safer Leeds. Members requested that this be monitored to ensure that there were no increases in anti-social behaviour or crime in the parks located in the Outer North West area.

Members requested that an officer from Cleaner Neighbourhoods Team attend future meetings of the Community Committee. They also requested that the Police be represented.

Members discussed the Poets Greenhouse Project and were provided with information and updates.

Members asked for clarification on the space and use of the Horsforth Community Hub and also the ground floor of the Brownlee Stone Centre.

Members briefly discussed the Community Centres at Cross Green and Weston Lane. Cllr. Lay requested an update on the proposed Otley Community Hub.

Members were of the view that the newsletter was good and well set out.

### **RESOLVED – Members:**

- To note the work of the sub groups and areas of partnership working since the last Community Committee meeting.

- To note the area update newsletter.

## 10 Community Committee Appointments 2017/2018

The report of the City Solicitor asked Members to note the appointment of Councillor Wadsworth as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council meeting, and also invited the Committee to make appointments to the following, as appropriate:-

- Those outside bodies as detailed at section 19 / Appendix 1 of the submitted report;
- One representative to the Corporate Parenting Board;
- Community Committee Champions, as listed; and those Children's Services Cluster Partnerships, also as listed.

The Committee were invited to appoint to the following three organisations:

- Bramhope Youth Development Trust
- Horsforth Live at Home Scheme
- Prince Henry's Grammar School – Foundation Governors

It was noted by Members that Cllr. Downes would continue to Chair the Transport sub group.

**RESOLVED** – To confirm appointments to the following:-

- (i) Outside Bodies as identified at section 19 and appendix 1 of the submitted report;  
Bramhope Youth Development Trust – Cllr. B Flynn  
Horsforth Live at Home Scheme – Cllr. B Cleasby  
Prince Henry's Grammar School – Foundation Governors – Cllr. R Downes
- (ii) Members representatives to Community Committee Champions Roles;  
Environment and Community Safety – Cllr. B Anderson  
Children's Services – Cllr. P Latty  
Employment, Skills and Welfare – Cllr. R Downes  
Health, Wellbeing and Adult Social Care – Cllr. G Latty
- (iii) Member representatives to the local Children's Services Cluster Partnerships as listed in the submitted report;

Cluster	Member Representation
Aireborough	Cllr. P Latty Cllr. R Downes
ESNW (Extended services north west: Weetwood, Adel and Wharfedale)	Cllr. B Flynn
Horsforth	Cllr. D Collins
Otley/Pool/Bramhope	Cllr. S Lay Cllr. B Anderson

(iv) Cllr. P Latty to be representative to the Corporate Parenting Board

## **11 Community Committee nominations to Housing Advisory Panels (HAP)**

The report of Chief Officer Housing Management sought Ward Councillor nominations from the Outer North West Community Committee to the Outer North West Housing Advisory Panel (HAP).

The Committee were invited to nominate up to 1 ward member per ward within the HAP area.

Members requested that the HAP Chair be included on the distribution list for the Outer North West Community Committee agenda.

**RESOLVED** – The Outer North West Community Committee nominate the following representatives to the Outer North West Housing Advisory Panel:-

- Cllr. C Anderson
- Cllr. G Latty
- Cllr. D Collins
- Cllr. R Downes

## **12 Date and time of next meeting**

The next meeting of the Outer North West Community Committee will be on Monday 25<sup>th</sup> September 2017 at 1:30pm in Airedale Room, Yeadon Town Hall.



**Report of West North West Area Leader**

**Report to Outer North West Community Committee**

**Report author Gerry Burnham 0113 336 7870**

**Date: 25<sup>th</sup> September 2017**

**Finance Update Report**

**For Decision**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18, and the current position of the Small Grants and Skips pot, and the small grants and skips which have been approved since the last meeting.
2. This report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.

### **Main Issues**

3. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically

targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate); further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

4. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.

5. The Outer North West Community Committee operates a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project in the context of the current area priorities; where projects do not have support from all three ward members they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.

6. Budget Statement 2017/18

The Budget Statement for 2017/18 is included at Appendix 1 to this report. The statement details the overall budget position of all Wellbeing and Youth Activity Fund projects funded in the current financial year as well as those funded in previous years which still have funding left to spend.

7. Wellbeing Revenue

The Outer North West Community Committee has a Well-being allocation of £97,660 for the financial year 2017/18. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£24,415 per ward)

8. After deducting any existing commitments and taking account of the 2016/17 carry forward position, the Community Committee has £93,513 of funding available for allocation. This figure does not include the Youth Activity Fund still available to spend.

9. Table 1 includes details per ward of the total Wellbeing revenue available for allocation in 2017/18 including any carry forward from previous years, and the amount of Wellbeing Fund currently available to spend per ward.

**Table 1 – Wellbeing revenue**

	<b>Adel &amp; Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley &amp; Yeadon</b>
2017/18 available balance (inc b/f and new allocation)	£43,470	£24,453	£47,217	£24,998
Allocated to projects in 2017/18	£9,022	£14,377	£12,338	£22,888
Money from previous years returned to the pot.	£0	£0	£12,000	£0
Current funds available to spend	£34,448	£10,076	£46,879	£2,110

10. At the Community Committee on 19<sup>th</sup> June 2017, Cookridge Methodist Church were awarded £3,000 Wellbeing funds towards the Church Hall Toilet Refurbishment. The Methodist Church have withdrawn their Wellbeing application as enough funds were raised through fundraising events therefore the £3,000 remains available to spend.
11. At the Community Committee on 3<sup>rd</sup> February 2014, Housing Leeds were awarded £12,000 Wellbeing funds towards a parking scheme at Broadgate Lane, Horsforth. This project did not go ahead and the funds have been returned to the pot for reallocation. These amounts are reflected in the table above.
12. New Wellbeing Large Grant projects for consideration
13. Featherbank Zebra Crossing

Delivery Organisation	Highways
Revenue funds requested	£6,000 (H)
Previous Wellbeing funding received	15/16 and 16/17 - £27,400 various SID schemes 13/14 – £2,488 Coppice Woods 20mph Scheme
Details of match funding	None
Project details	Featherbank Lane (close to its junction with Featherbank Avenue) has an existing road hump on a key route to the local primary school; following consultation it is proposed that the crossing facility be upgraded to a zebra crossing.

14. Target Hardening Additional Funds

Delivery Organisation	Care & Repair
Revenue funds requested	£2,000 (A&W), £500 (O&Y)
Previous Wellbeing funding received	16/17 - £6,000
Details of match funding	Resident contribution on individual cases.
Project details	The funding will allow Care & Repair to continue to help target harden properties and safeguard vulnerable and older residents who might otherwise become victims of crime.

15. Wellbeing Budget – Small Grants & Skips

Table 2 below details the amounts available for allocation on small grant and skips for 2017/18, the amount allocated this financial year and the remaining balances. There is currently £11,627 available for allocation on small grants and skips.

16. **Table 2 – Small Grant & Skip remaining balances (at 31/08/17)**

	<b>Adel &amp; Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley &amp; Yeadon</b>	<b>Total</b>
Available for allocation 2017/18	£7,390	£3,038	£3,291	£3,582	£17,301
Total allocated 2017/18	£1,074	£613	£1,314	£2,673	£5,674
Available to spend	£6,316	£2,425	£1,977	£909	£11,627

17. Table 3 below details the small grants and skips approved since the last community committee meeting.

18. **Table 3 – Small Grant & Skip approvals (25/05/17 – 31/08/17)**

<b>Project</b>	<b>Organisation</b>	<b>Ward</b>	<b>Amount approved</b>
Horsforth Gala	Horsforth Gala Committee	Horsforth	£528 (to be cancelled)
Slabbering Baby Interpretation Board	Parks & Countryside	Adel & Wharfedale	£355
7th RadhaRaman Folk Festival	RadhaRaman Society/ Saudha	Otley & Yeadon	£100
Yeadon Lights Switch On 2017	Communities Team	Otley & Yeadon	£130

19. Youth Activity Funding

20. The budget for the Outer North West Youth Activity Fund for 2017/18 is £45,870. At the June meeting Members were advised that projects totalling £44,148 were approved by Delegated Decision following a workshop on 20<sup>th</sup> April 2017, leaving a remaining balance of £1,723 to spend on Youth Activities.

21. Since the last Community Committee meeting, 1 further Youth Activity Funded projects was approved by Delegated Decision. This is detailed in Table 4 –

**Table 4 – Details projects approved since the last Committee**

<b>Project</b>	<b>Organisation</b>	<b>Amount approved by Delegated Decision</b>
Rawdon Skateboard Coaching	Sk8 Safe	£770



22. The Outer North West has £954 remaining available to spend in the Youth Activities Fund.
23. Wellbeing Budget – Capital Receipts Programme
24. At its meeting on 17<sup>th</sup> July 2013, the council’s Executive Board approved that future CRIS receipts available for allocation across wards, be allocated to the Community Committees based on the existing area wellbeing needs based formula.
25. As the capital programme is a 4 year rolling programme, existing funding will be rolled forward to 2017/18 under the current arrangements.
26. Table 5 below provides details of the amount of capital available to spend in 2017/18 per ward including the new allocation.

**Table 5 Capital Remaining Balances**

	<b>Adel &amp; Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley &amp; Yeadon</b>
Allocation currently available	£22,970	£12,616	£27,970	£12,245

27. **Corporate Considerations**

**Consultation and Engagement**

28. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

**Equality and Diversity / Cohesion and Integration**

29. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

**Council policies and City Priorities**

30. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
  - Vision for Leeds 2011 – 30
  - Leeds Strategic Plan
  - Health and Wellbeing City Priorities Plan
  - Children and Young People’s Plan
  - Safer and Stronger Communities Plan
  - Regeneration City Priority Plan

## **Resources and value for money**

31. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

## **Legal Implications, Access to Information and Call In**

32. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

33. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

34. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2017/18.

## **Recommendations**

35. The Outer North West Community Committee is asked to:
- Note the current budget position for the Wellbeing Fund for 2017/18 (Table 1) and attached at appendix 1.
  - Consider the new Wellbeing large grant applications detailed at sections 13 - 14.
  - Note the small grants and skips remaining budget (Table 2) and those small grants and skips that have been approved since the last meeting (Table 3).
  - Note the current budget position for the Youth Activity Fund for 2017/18 and the Youth Activity Fund project that has been approved since the last meeting (Table 4)
  - Note the current budget position for the Capital Wellbeing Fund for 2017/18 (Table 5).

## **Background Information**

None.

**Appendix 1. ONW Finance Statement**

06 September 2017

Wellbeing Funding / Spend Items	Adel and Wharfedale	Guiseley & Rawdon	Horsforth	Otley and Yeadon	Total Approved
Wellbeing Balance b/f 2016/17	£ 34,679.17	£ 5,621.46	£ 36,987.44	£ 4,711.38	£ 81,999.45
Wellbeing New Allocation for 2017/18	£ 24,415.00	£ 24,415.00	£ 24,415.00	£ 24,415.00	£ 97,660.00
<b>Total Wellbeing Spend</b>	<b>£ 59,094.17</b>	<b>£ 30,036.46</b>	<b>£ 61,402.44</b>	<b>£ 29,126.38</b>	<b>£ 179,659.45</b>
2016-17 Approved & brought forward for payment in 2017/18	£ 15,624.00	£ 5,583.00	£ 2,185.00	£ 4,128.00	£ 27,520.00
Amount of budget available for schemes in 2017/18	£ 43,470.17	£ 24,453.46	£ 59,217.44	£ 24,998.38	<b>£ 152,139.45</b>
Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£ 24,645.75	£ 19,960.46	£ 14,523.00	£ 27,016.00	<b>£ 86,145.21</b>
Total Budget Available for projects 2017-18	£ 59,094.17	£ 30,036.46	£ 61,402.44	£ 29,126.38	<b>£ 179,659.45</b>
<b>Remaining Budget Unallocated</b>	<b>£ 34,448.42</b>	<b>£ 10,076.00</b>	<b>£ 46,879.44</b>	<b>£ 2,110.38</b>	<b>£ 93,514.24</b>

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Youth Activity Funding / Spend Items	Total Approved
Balance Brought Forward from 2016-17	£ 13,476.80
New Allocation for 2017-18	£ 45,870.00
<b>Total available (inc b/f bal) for schemes in 2017-18</b>	<b>£ 59,346.80</b>
Schemes approved 2016-17 to be delivered in 2017-18	£ 13,475.00
<b>Total Available for New Schemes 2017-18</b>	<b>£ 45,871.80</b>
Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£ 58,393.00
<b>Remaining Budget Unallocated</b>	<b>£ 953.80</b>

<b>2016/17 Revenue Projects Approved &amp; Brought Forward</b>	<b>Adel and Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley and Yeadon</b>	<b>Total Approved</b>
Broadgate Drive Car Parking (Cancelled 13/14 project)	£ -	£ -	-£ 12,000.00	£ -	-£ 12,000.00
Defibrillators (CPADs)	£ 1,335.00	£ -	£ -	£ -	£ 1,335.00
Small Grants 2016/17	£ 5.00	£ -	£ -	£ 1,140.00	£ 1,145.00
Boiler Upgrade and Asbestos Management Plan	£ 7,500.00	£ -	£ -	£ -	£ 7,500.00
Horsforth Counselling 2016/17	£ -	£ -	£ 2,600.00	£ -	£ 2,600.00
Cragg Hill and Woodside Green Space	£ -	£ -	£ 9,200.00	£ -	£ 9,200.00
Additional SID in Adel	£ 3,110.00	£ -	£ -	£ -	£ 3,110.00
Aireborough Supported Activities Scheme 2017/18	£ 1,814.00	£ 2,469.00	£ 525.00	£ 2,988.00	£ 7,796.00
Target Hardening 2017/18	£ 1,860.00	£ 860.00	£ 1,860.00	£ -	£ 4,580.00
Rawdon Library Shelving	£ -	£ 2,254.00	£ -	£ -	£ 2,254.00
<b>Total Approved in 2016/17 to spend in 2017/18</b>	<b>£ 15,624.00</b>	<b>£ 5,583.00</b>	<b>£ 2,185.00</b>	<b>£ 4,128.00</b>	<b>£ 27,520.00</b>

<b>2017/18 Revenue Projects Approved</b>	<b>Adel and Wharfedale</b>	<b>Guiseley &amp; Rawdon</b>	<b>Horsforth</b>	<b>Otley and Yeadon</b>	<b>Total Approved</b>
Small Grants 2017/18	£ 7,390.75	£ 3,038.46	£ 3,291.00	£ 3,583.00	£ 17,303.21
Communications & Publicity Budget 2017/18	£ -	£ -	£ -	£ -	£ -
Guiseley & Rawdon Christmas Lights	£ -	£ 4,320.00	£ -	£ -	£ 4,320.00
Yeadon Festive Lights	£ -	£ -	£ -	£ 5,000.00	£ 5,000.00
Site Based Gardener 2017	£ -	£ 7,019.00	£ 5,348.00	£ -	£ 12,367.00
Otley & Yeadon CCTV 2017	£ -	£ -	£ -	£ 14,305.00	£ 14,305.00
Sporty Tots	£ 1,631.00	£ -	£ -	£ -	£ 1,631.00
Horsforth CCTV 16/17	£ -	£ -	£ 3,699.00	£ -	£ 3,699.00
<b>Total Approved in 2017/18</b>	<b>£ 9,021.75</b>	<b>£ 14,377.46</b>	<b>£ 12,338.00</b>	<b>£ 22,888.00</b>	<b>£ 58,625.21</b>

<b>2016/17 Youth Activity Funding Approved &amp; Brought Forward</b>	<b>Total Approved</b>
Inters Youth Club 2016/17	£ 4,000.00
Groove Generation Music Project	£ 900.00
Aireborough Performing Arts (Let's Celebrate)	£ 1,975.00
Otley FM	£ 1,340.00
Additional Forest Found sessions	£ 1,410.00
Mini Breeze Bramhope	£ 3,850.00
<b>Total Youth Activity Funding Approved in 2016/17</b>	<b>£ 13,475.00</b>

<b>2017/18 Youth Activity Funding Approved &amp; Brought Forward</b>	<b>Total Approved</b>
Children & Young People's Voice Event	£ 500.00
Leeds Sports Camp Days	£ 4,800.00
Mini Breeze	£ 3,850.00
All Sports Camps	£ 1,445.00
Warblers, Oddballs & Hullaballo Orchestra	£ 6,263.00
A Day in the Woods	£ 760.00
Lit Fest After School Poetry Workshops	£ 1,000.00
Ralph Thoresby Skateboard Coaching	£ 1,250.00
Summer Play Days	£ 4,000.00
Inters Youth Group	£ 6,000.00
Horsforth Activities	£ 5,000.00
Forest Found Advenutres	£ 4,000.00
Woolpack Rock and Pop Academy	£ 3,000.00
Pop-Up Activity Camp	£ 2,280.00
Rawdon Skateboard Coaching	£ 770.00
<b>Total Youth Activity Funding Approved in 2017/18</b>	<b>£ 44,918.00</b>

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**Report of: West North West Area Leader**

**Report to: Outer North West Community Committee**

**Report author: Gerry Burnham 3367870**

**Date: 25<sup>th</sup> September 2017**

**To note**

**Community Committee Update Report**

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## **Purpose of report**

1. This report updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
2. The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.
3. The report also provides information on the discounted lettings policy in the outer North West area.

## **Main issues**

4. The Outer North West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates six sub groups: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
5. Sub group meetings are informal meetings and not open to the public, however local residents or representatives of other organisations may be invited to attend and speak at the discretion of the chair of each sub group.
6. Where possible the Community Committee Champion has been aligned with the relevant sub group chair and in consultation with the theme leads have provided the following updates:

## Environment & Community Safety

### 7. Community Safety

The Community Safety Sub Group met on the 25<sup>th</sup> July 2017. Members received updates from Leeds Watch, regarding CCTV, and the local Neighbourhood Policing Team. In addition Leeds Anti-Social-Behaviour Team (LASBAT) and Housing Leeds provided details of cases which are currently active in the outer north west.

An officer from City Development was in attendance to answer Members queries in terms of community safety in relation to planning applications. Discussion included the standard of locks used on new developments and clarification on what Section 106 funding can be used for. The Chair asked that safety and 'designing out crime' be given careful attention during the planning process.

The Neighbourhood Policing Team has been asked to provide costings in order that the sub group may consider supporting well-being applications for replacing 'Percy', the road safety car, in outer north west and also to provide additional funding towards the burglary reduction scheme.

### 8. Environment

The Environment Sub Group met on 12<sup>th</sup> September 2017, the Environment Champion will provide a verbal update at the Community Committee meeting.

### 9. Health, Well-being and Adult Social Care

#### Community Connector Events

Two further events are planned for Horsforth and Adel & Wharfedale in September and October respectively. The previous events have now been used to generate a distribution list for sharing information and making connections. Additional services THAT have come on board have been able to be introduced to the network through this. A toolkit is being developed to enable roll out city wide.

#### Winter Wellbeing Campaign

A city wide 'Preparing for Winter' launch event happened in July which gave information about past projects supported by Winter Wellbeing Community Grants and the Winter Friends campaign. As a result this year's grants have been promoted in the area and the information for the Winter Friends Campaign will be distributed with short briefings available to organisations with potential new Winter Friends.

### 10. Children's Services and Family Health

A range of activities for young people funded through the Youth Activity Fund have been taking place over the summer including the annual Aireborough Performing Arts project led by Aireborough Children's Services which is a celebration of the performing skills of talented young people from Aireborough Schools; two mini Breeze events were



funded this year the first in Bramhope was held to correspond with Bramhope Festival and the second was held at Yeadon Tarn; a free multi-sports two day session was held at Nunroyd Park, Guiseley by ACES (Active Community Education through Sports) with young people trying a range of different sports; Codswallop CIC held a successful 'Day in the Woods' at Parkinson Park, Guiseley working with Forest Found (Forest School) the two providers met at the Community Committee Young People's Voice Event in January and developed the project together; Leeds Play Network held free play sessions for younger children at parks throughout the outer north west; Horsforth Children's Services continued their popular holiday provision with sessions including Lego, pottery, art and design, and cooking sessions; and the pop up activity sessions at Holt Park Active sold out for the second year with young people trying a range of activities including swimming.

Further activity sessions will be held in the autumn including weekend bush craft activity sessions run by Forest Found Forest School; the continuation of the weekly after school Inters Youth Club support sessions for young people transitioning between primary and secondary school in Horsforth run by Horsforth Children's Services and Horsforth Churches Together; Codswallop CIC after school drama, singing and orchestra sessions will continue to run during term time in Guiseley; and Lit Fest Poetry after school sessions at Ralph Thoresby School run by Headingley LitFest.

#### 11. Parish and Town Council Forum

The Outer North West Parish and Town Council Forum met on the 19<sup>th</sup> September a verbal update will be provided at the Community Committee meeting.

#### 12. The Poets Greenhouse Project

Officers from the Communities Team are working with Voluntary Action Leeds (VAL) on a 'Greenhouse project' which is an approach that puts local people at the heart of making changes in their communities. A second meeting was held on the 12<sup>th</sup> August, with residents from streets known as 'The Poets' in Guiseley. Residents were advised that options for providing additional parking in the local area are limited however a LCC Highways engineer has agreed to provide exact costings and report back.

#### 13. Community Centres

Following a consultation exercise carried out in March / April this year, a decision was taken to remove the option of free lettings in community centres to be replaced by a maximum 75% discount available for supported organisations. This was applied to new lettings from 2<sup>nd</sup> May and to existing lettings from 5<sup>th</sup> June. All existing free lettings were automatically offered the discounted rate. Separate arrangements were made to account for costs relating to lettings made by Youth Services and Neighbourhood Networks.

The Outer North West Community Committee area has 3 community centres that are directly managed by Leeds City Council. The following table shows the number of groups affected by the change in policy at each centre, the number of groups that renewed/cancelled their existing lettings, the amount of additional income achieved in year (June – March) through the discounted letting policy and the overall projected

income at each centre, including income from lettings at the full community and commercial rates.

	No. of Former Regular Free Lettings	No. of Renewals	No. of Cancelations	Additional Income 2017/18	Overall Projected Income 2017/18
Community Centre					
Cross Green Community Centre	10	10	0	£4,676.67	£9,631.33
Weston Lane Youth Centre	0	0	0	£0.00	£261.84
Yeadon Town Hall *	0	0	0	£0.00	£44,825.76
<b>Total</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>£4,676.67</b>	<b>£54,718.93</b>

\* Yeadon Town Hall is a venue site and operates under a separate pricing policy

All discounted lettings are due for renewal on 1<sup>st</sup> April 2018 and a process will start in the new year to determine approval of the discounted support for the following financial year.

#### 14. Outer North West Community Hub Update

Horsforth Community Hub has been operational for 16 months and enquiries through the One Stop Services have increased significantly during this time. May 2016 recorded 731 inquiries compared to 3085 in July 2017. Customer satisfaction has been consistently very high with 99% of customers rating the service as excellent or good. The weekly Jobshop sessions have been successful in helping 25 local people into work and the centre was also the venue for a business Start-up Session, providing support to those wishing to become self-employed.

A variety of free social activities, many of which help to combat social isolation, have been held at the centre, including pilates and table tennis sessions. The Ballroom is now used more frequently and is being proactively marketed for hire, with take up steadily increasing. In particular it has been used for monthly 'Table Top Sales' which have now developed into a 'Community Market'.

A number of public and 3<sup>rd</sup> sector partners including Leeds City Credit Union, NHS Memory Group and the PDSA have held sessions at the centre. Future developments include a Leeds University proposal to hire the Ballroom for a yoga course, an energy supplier switching event is being held this month and discussions are ongoing with Trinity University regarding a number of initiatives including a regular board games group.

## Conclusions

15. The Outer North West Community Committee sub groups provide the committee with the opportunity to consider information on key areas of work in partnership with officers and community organisations, as well as enabling direct links to be established with the Community Champions and Executive Board Members.

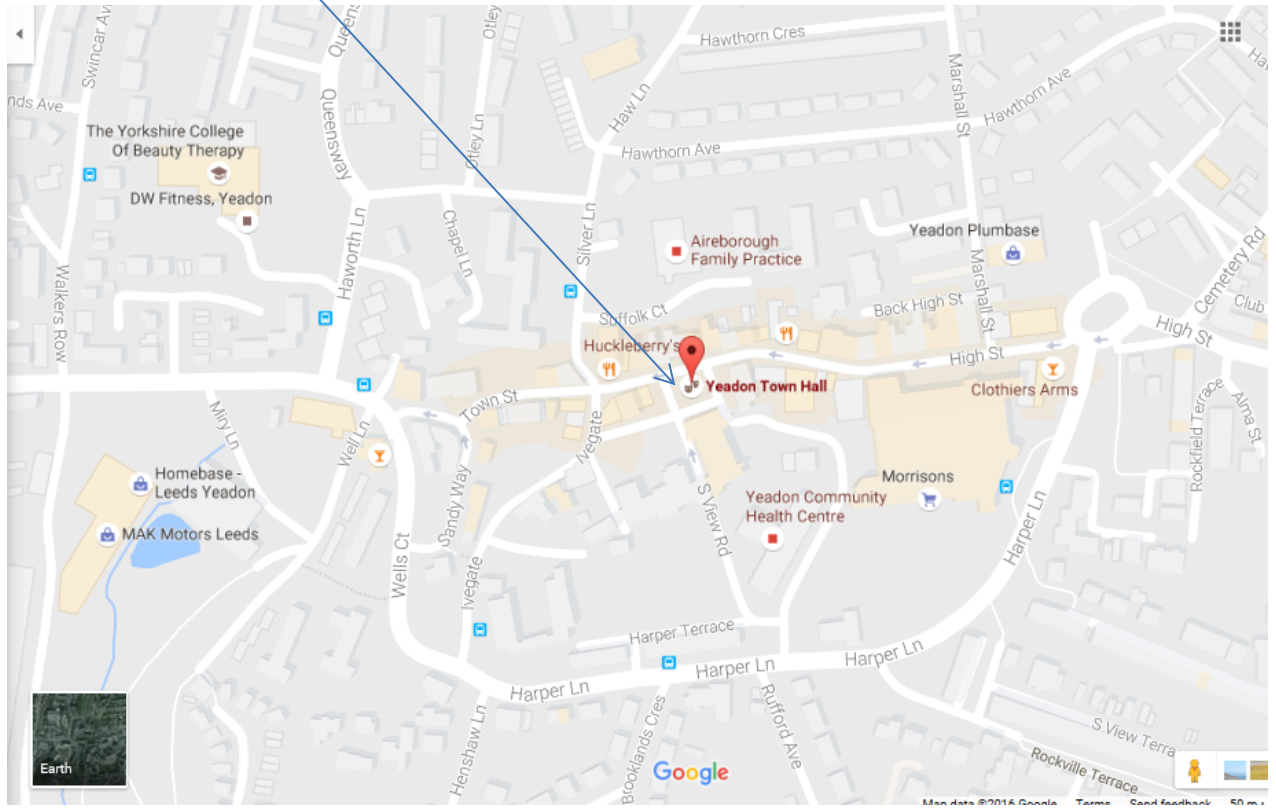
## **Recommendations**

16. Members are asked to:

- Note the work of the sub groups and areas of partnership working since the last Community Committee meeting.
- Note the discounted lettings information.

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YEADON TOWN HALL, AIREDALE ROOM, HIGH STREET, YEADON, LEEDS, LS19 7PP



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